

TAD/EOI/2015-16/1 — ELSTP AUTOMOTIVE REPAIR and DRIVING

Tribal Area Development Department
1, Saheli Marg Udaipur - 313001
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EXPRESSION OF INTEREST (EOI) FOR SUBMISSION OF PROPOSAL BY APPLICANTS IN THE FIELD OF AUTOMOTIVE REPAIR AND DRIVING TO UNDERTAKE THE PROJECT OF EMPLOYMENT LINKED SKILL TRAINING PROGRAMME FOR AUTOMOTIVE SECTOR

Background: The Indian automobile industry has been recording tremendous growth over the years and has emerged as a major contributor to India's gross domestic product (GDP). The industry currently accounts for almost 7 per cent of the country's GDP and employs about 19 million people.

The passenger vehicles production in India is expected to reach 10 million units by 2020–21. The industry is estimated to grow at a compounded annual growth rate (CAGR) of 13 per cent during 2012–2021. The vision of Automotive Mission Plan (AMP) 2006–2016 expects India to emerge as the destination of choice in the world for design and manufacture of automobiles and auto components with output reaching a level of US\$ 145 billion; accounting for more than 10 per cent of the GDP and providing additional employment to 25 million people by 2016.

To meet skilled manpower requirement in the sector, this EOI is being issued to invite proposals for setting up training facilities in the automotive sector *in Rajasthan State*.

S. No.	Parameters	Conditions/Provisions
1.	Eligibility Criteria	<ol style="list-style-type: none"> 1. Applicant should be a Registered Proprietorship / Partnership Firm / Private Limited Company / Public Limited Company / Society / Trust / Association and should have a working experience of at least one (1) years in the relevant field. Joint Ventures (JVs)/Special-Purpose Vehicles (SPVs) are also permitted to apply for the program. 2. Applicant should be a manufacturer / dealer / automobile service station OR motor driver's training school having association/ agreement with automobile service station OR any other related industry. 3. Applicant's average annual turnover in the past three consecutive years(2012-13, 2013-14, 2014-2015) should not be less than Rs 5 Crore. Note: Audited financial statements for the past three years (2012-13, 2013-14, 2014-2015) should be submitted by the Applicant. 4. Applicant must agree to set-up training centre (s) as per requirements of Tribal Area Development Department. 5. The capacity of each established training centre should not be less than 500 youth per year. 6. Applicant would arrange certification and assessment of trained youth through SSCs / NCVT / NSDC/ Any other certification body approved by Central government/State govt. 7. Applicant would fulfil sector specific requirements regarding tools and equipments as per Rajasthan Skill & Livelihoods Development Corporation norms (as amended from time to time) 8. The organization shall not have been blacklisted by any donor agency/ State Government/ Central Government. 9. Applicant should have prior experience of running of such training centres in at least two states in India with capacity of 500 students per year.

		<p>10. Applicant should have existing automotive driver training testing facilities having simulators.</p> <p>11. Applicant should have existing own driving track.</p> <p>12. Applicant should have existing hostel facilities for at least 75 trainees.</p> <p>13. Applicant should have existing workshops with live engine facility.</p>
2.	Applications Fee	Applicants have to pay a non-refundable Applications Fee of Rs.1, 000/- (Rupees one Thousands only). This will be paid in the form of a Demand Draft Payable to Commissioner, Tribal Area Development Department, Udaipur payable at Udaipur, drawn on any scheduled commercial bank and must accompany with Covering Letter in cover of the Proposal Document Proposals that are not accompanied by the Proposal Processing Fee shall be rejected by Tribal Area Development Department.
3.	Earnest Money Deposit(EMD)	<p>Applicants are requested to submit a refundable Earnest Money Deposit (EMD) of Rs. 25,000/- (twenty five thousands only). This will be paid in the form of a Demand Draft Payable to Commissioner, Tribal Area Development Department, Udaipur payable at Udaipur drawn on any scheduled commercial bank and must accompany with Covering Letter in Cover of the Proposal Document. Proposals that are not accompanied by the above Earnest Money Deposit (EMD) shall not be considered. The EMD of the unsuccessful applicant would be returned (without interest) within 30 days of decision of rejection. In case of shortlisted applicant, the demand draft would remain with Tribal Area Development Department till signing of MoU.</p> <p>The EMD will be forfeited on account of one or more of the following reasons:</p> <ol style="list-style-type: none"> In case, applicant withdraws from an EoI during the period of validity of EoI (EoI shall be valid for 180 days from date of submission of proposal); In case, applicant does not participate in the subsequent EoI process after having been shortlisted. <p>Note: Once the applicant has signed the MoU with Tribal Area Development Department Earnest Money Deposit (EMD) can be adjusted against Performance Security Deposit (PSD).</p>
4.	Duration of the Project	one (1) year from the date of signing of MoU.
5.	Courses for Training	<p>AUTOMOTIVE REPAIR AND DRIVING</p> <p>➤ Automotive Repairing</p> <ul style="list-style-type: none"> • Repair & Overhauling of Engine Systems (Petrol / Diesel) • Repair & Overhauling of Chassis System (Light Vehicle) • Repair & Overhauling of Chassis System (Heavy Vehicle) • Repairing of Auto Air Conditioning System • Wheel Alignment & Balancing • Minor Repair and Painting of Auto Body • Diesel Fuel Injection Technician • Repair & Overhauling of Auto Electrical & Electronics Systems • Diesel Engine and Pump-set Mechanic <p>➤ Motor Driving</p> <ul style="list-style-type: none"> • Driver cum Peon • Motor Driving and Motor Mechanic <p>The above mentioned list of courses is an illustrative one and not the exhaustive list.</p>

6.	Assessment & Certification	The applicant has to go for third party assessment and certification from NCVT/ SSCs /NSDC/ Any other approved certification body by Central government/State govt.
7.	Employment & Retention	<p>As per Rajasthan Skill & Livelihoods Development Corporation's (RSLDC's) guidelines (as amended from time to time). "Minimum 50% of the trained youth should be provided wage employment by the Applicant within 45 days of completion of the training programme (As per circular number 2/2014 dated 29.05.2014)".</p> <p>"Employment for the purpose of ELSTP is defined as continuous employment for a minimum period of three months (As per Circular No. 3/2014 dated 09.06.2014)".</p>
8.	Submission of Proposal	<p>Interested Companies/Agencies/Organizations fulfilling eligibility conditions as mentioned above can submit their detailed proposal for undertaking Employment Linked Skill Training Programmes in the State to the Commissioner, Tribal Area Development Department, Udaipur at or before 5:00 PM on 22/02/2016.</p> <p><i>This Eoi is being issued under the open date policy wherein proposals will be processed / approved / sanctioned as and when received on a continuing basis.</i></p> <p>The proposal should carry:</p> <ol style="list-style-type: none"> a. Covering Letter-Annexure- 1 b. Company Profile along with Annexure – 2 c. Copy of audited financials for the last three years along with Annexure-3 d. An affidavit for not being blacklisted-Annexure 4 e. Action plan in terms of number of centres and courses and likely number of youth to be trained and time needed for setting up the centres. <p>The Commissioner, Tribal Area Development Department, Udaipur reserves the right to accept or reject any proposal without assigning any reasons, what so ever. The decision of Commissioner, Tribal Area Development Department, Udaipur shall be final and binding on the Company/Agency. For further details, interested Corporate/Agencies may contact Tribal Area Development Department, Udaipur on the below mentioned address.</p> <p>Contact Person : Dr. Kumudini Chanvaria, F.A. Contact Info: (0294) 2428724/2414921 Email: comm.tad@gmail.com</p>
<p>Note:</p> <ol style="list-style-type: none"> 1. Tribal Area Development Department reserves the right to amend sectors, courses and guidelines from time to time. 2. Commissioner, Tribal Area Development Department, Udaipur has full powers to decide about the number of youth to be trained in a particular sector/course. His decision will be binding on all Corporate/Agencies/Organizations submitting the proposals. 3. Intrested Corporate/Agencies/Organizations responding to this EOI shall have to make presentations before the department regarding their capacities, capabilities, experiences etc. Which will be a basis for issueing then RFP. 		

Checklist for proposals to be submitted in response to Expression of Interest (EoI) to undertake the project of Employment Linked Skill Training Programmes of Tribal Area Development Department

S. No.	Document Description	Page Number
1.	Covering Letter as per Annexure 1 of EoI document	
2.	Applicant's Details as per Annexure 2 of EoI document	
3.	Audited Financials for last three consecutive years along with Annexure 3	
4.	Certificate of the Proprietorship/ Partnership Deed/ Incorporation of Company and Memorandum and Articles of Association / Registration of Society / Trust / Association (Copy)	
5.	Pan Card (Copy)	
6.	Income Tax Return Acknowledgment (copy)	
7.	Trade license/ Sales tax registration/IT registration (Copy)	
8.	An affidavit for not being blacklisted as per Annexure 4 of EoI Document(Original)	
9.	Copy of EoI Document with sign and seal of Company Secretary/ Authorized Representative and Signatory on each page of EoI document	

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Annexure -1: Format of the Covering Letter

<< The Covering Letter is to be submitted by Company Secretary/ Authorized Representative and Signatory on Company's Letterhead with his/her dated Sign and Seal >>

To

Commissioner,
Tribal Area Development Department,
Udaipur.
Phone: +91-(0294) 2428724/2414921
Fax: +91-

Dear Sir,

Sub: Empanelment for 'Employment Linked Training Programme under 'Automotive Sector' in Tribal Area Development Department.

Please find enclosed one (1) Original + one (1) Copy of our Proposal in respect of the Empanelment for 'Employment Linked Training Programmes for Automotive Sector' in Tribal Area Development Department, in response to the Expression of Interest (EOI) Document issued by the Tribal Area Development Department dated_____.

We hereby confirm that:

1. The proposal is being submitted by _____ (name of the applicant) who is the applicant, in accordance with the conditions stipulated in the EOI.
2. We have examined in detail and have understood the terms and conditions stipulated in the EOI Document issued by Tribal Area Development Department and in any subsequent communication sent by Tribal Area Development Department. We agree and undertake to abide by all these terms and conditions. Our Proposal is consistent with all the requirements of submission as stated in the EOI or in any of the subsequent communications from Tribal Area Development Department.
3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the EOI, and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that Tribal Area Development Department will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid programme, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.

4. We acknowledge the right of Tribal Area Development Department to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
5. We satisfy the legal requirements and meet all the eligibility criteria laid down in the EOI.
6. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the EOI.
7. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

This Proposal is made for the express purpose of empanelment under 'Placement Linked Training Programme of Tribal Area Development Department for the following Course under Sector:

S.No	Name of Sector	Name of Course

In witness thereof, we submit this Proposal under and in accordance with the terms of the EOI document

For and on behalf of:

Signature:
 Name:
 Designation:
 (Company Seal)
 (Authorized Representative and Signatory)

Date:

Annexure -2: Applicant Details

<< Declaration by Company Secretary/ Authorized Representative and Signatory on Company's Letterhead with his/her dated Sign and Seal >>

S. No.	Description	Details
1	Name of Legal Constitution of Applicant	
2	Status / Constitution of the Firm	
3	Name of Registering Authority	
4	Registration Number	
5	Date of Registration	
6	Place of Registration	
7	PAN Card Number	
8	Primary point of contact (For all sort of communication purpose)	
9	E-mail	
10	Contact number	
11	Secondary Point of Contact	
12	Contact number	

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Note: Please provide copy of the registration certificate from the appropriate Registering Authority as given below:

If Proprietorship Firm

- Copy of Certificate of the Proprietorship duly certified by a Chartered Accountant.
- Copy of trade license/sales tax registration/IT registration

If Partnership Firm

- Copy of Registered Partnership Deed / Certificate of the Partnership duly certified by a Chartered Accountant.

If Public/ Private Limited Company

- Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association. If

Society / Trust / Association

- Copy of Registration Certificate and Bylaws of Society / Trust / Association.

Note: In addition to above registration certificate, Applicant needs to submit the copy of PAN Card.

Annexure -3: Financial Details

<< Declaration by Chartered Accountant on Letterhead with his/her dated Sign and Seal >>

To whomsoever it may concern

On the basis of audited financial statements, we hereby certify that <<M/s Entity name>>, having registered office at <<Office address>>, has an average annual turnover in past three consecutive financial years (2012-13, 2013-14, 2014-2015) not less than 5 Crore. The details of annual turnover are mentioned below:

Note: Audited financial statements for the past three years (2012-13, 2013-14, 2014-2015) should be submitted by the Applicant.

S. No.	Financial Year	Annual Turnover (INR)
1	2012-2013	
2	2013-2014	
3	2014-2015	

<< Chartered Accountant:

Signature

Name

Registration No

Contact No.

Seal >>

Date:

Annexure -4: An affidavit for not being blacklisted

<< An affidavit on a non-judicial stamp paper of INR 10/- by Company Secretary/ Authorized Representative and Signatory of the Applicant with his/her dated Sign and Seal >>

AFFIDAVIT

We, <<M/s Company name>>, having its registered office at <<Office address>>, do hereby declare that the Applicant hasn't been blacklisted/ debarred by any donor agency/ State Government/ Central Government authority for breach on our part.

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date